## Template timeline which can be used to assist in detailing relevant dates for a claim for equal pay under the AWR

##

 [Your Name]

Address line 1

Address line 2

Postcode

[Name of agency/school]

Address line 1

Address line 2

Postcode

Date

**Without prejudice – timeline for a claim for equal pay under the provisions of the AWR**

|  |  |  |
| --- | --- | --- |
| **Key dates** | **Description/notes** | **£’s** **Missing salary component** |
| Week 1[insert relevant dates – from and to – as well as the relevant working pattern]*‘Week commencing 10 October until 14 October - working three days a week.’* | [insert as appropriate, e.g. a description of the rate agreed with the agency for undertaking the assignment/s]e.g. *‘The agency had agreed £150 per day for the assignment.’* |  |
| Week 2[insert relevant dates – from and to – as well as the relevant working pattern] | [insert as appropriate]e.g.*‘The school/college asked me to attend the Year 11 parents’ evening.’* |  |
| Week 3[insert relevant dates – from and to – as well as the relevant working pattern] | [insert as appropriate] |  |
| Week 4[insert relevant dates – from and to – as well as the relevant working pattern] | [insert as appropriate] |  |
| Week 5[insert relevant dates – from and to – as well as the relevant working pattern] | [insert as appropriate] |  |
| Week 6[insert relevant dates – from and to – as well as the relevant working pattern] | [insert as appropriate] |  |
| Week 7[insert relevant dates – from and to – as well as the relevant working pattern] | [insert as appropriate] |  |
| Week 8 [insert relevant dates – from and to – as well as the relevant working pattern] | [insert as appropriate] |  |
| Week 9[insert relevant dates – from and to – as well as the relevant working pattern] | [insert as appropriate] |  |
| Week 10[insert relevant dates – from and to – as well as the relevant working pattern] | [insert as appropriate] |  |
| Week 11 [insert relevant dates – from and to – as well as the relevant working pattern] | [insert as appropriate] |  |
| Week 12[insert relevant dates – from and to – as well as the relevant working pattern] | [insert as appropriate] |  |
| Week 13[insert relevant dates – from and to – as well as the relevant working pattern] | [insert as appropriate]e.g. *‘Wrote to the agency to alert them to the fact that I had completed 12 weeks, and, as such, I believed I was entitled* *to equal treatment for the purpose of basic pay and working conditions, as if I had been directly recruited by the school/college.’* | [insert as appropriate]e.g.*‘Daily rate agreed was £150 per day, but the daily rate for a ‘comparable’ employee would be £200.06.’* *‘The daily difference is therefore £50.06.’* |